

**ANNEXURE -"D"****DEPARTMENTAL INFORMATION**

1. Fellowship Specialty Department to be inspected : Minimal Access Surgery Gynecology
2. Date on which independent department of : 2002
functioning concerned specialty was created and started
3. Mentors details (From start of department till date): – Mark as Appendix 'M'

Sr. No.	Name	FullTime/ Part Time	Designation	Qualification	Experience in Yrs. (after acquiring PG Qualification in concerned Subject)
1.	Dr.Sunita Tandulwadkar	Full Time	HOD & Sr. Consultant	M.D (Obstetrics and Gynaecology), FICS (Gynae Endoscopy) Diploma in Endoscopy	34 yrs
2.	Dr Sabrina Bokil.	Part Time	Sr. Consultant	M.S OBGY F.I.C.O.G	34 yrs
3.	Dr. Samta B. Singhania	Full Time	Consultant	DGO DNB	14 yrs

4. Whether Independent Department of concerned Fellowship subject exists in the Institution : Yes
Since when: 2002
5. Specialty Department Infrastructure Details :

Facility	Area (sft.)	Available	Not Available
Faculty rooms	310 (sft)	Available	-
Clinics	425 (sft)	Available	-
Laboratory Space	650 (sft)	Available	-
Seminar room	550 (sft)	Available	-
Department Library	280 (sft)	Available	-
PG common room	250 (sft)	Available	-
Preclinical lab (where ever applicable)	325 (sft)	Available	-
Patient waiting room	410 (sft)	Available	-
Total area	3200 Sq.ft	-	-



6. If course already started, year wise number of students admitted and available Mentors to teach students admitted to Fellowship / Certificate Course during the last 3 years :

Year	No. of students admitted	No. of students admitted	No. of Mentors available in the dept.(give names)
2019	Minimal Access Surgery	01	Dr Sunita Tandulwadkar, Dr. Sabrina Bokil and Dr.Vashali Giri
2020	Minimal Access Surgery	01	Dr Sunita Tandulwadkar, Dr. Sabrina Bokil and Dr.Vashali Giri
2021	Minimal Access Surgery	00	Dr Sunita Tandulwadkar, Dr. Sabrina Bokil and Dr.Vashali Giri

(Local Inquiry Committee Shall specifically ensure about availability of eligible /validated Mentor(s) and shall check whether the Training Center met with the students : Mentor Ratio for the permitted intake Capacity for the each course or else it shall be reported in the overall remark Option

7. List of Non-teaching Staff in the department:

Sr. No.	Name	Designation
1.	Ms. Anjali Ratnam	Junior Executive
2.	Ms. Vrushali Haldankar	Librarian
3.	Ms. Aishwarya Pardeshi	Junior Executive

8. List of Equipment(s) in the department of concerned Fellowship subject:

Equipments: List of Important equipments available and their functional status (List here only- No annexure to be attached) :

Sr. No.	Name of Equipment	Specification	Functional /Not Functional	Qty.
1	HD and 1 3D, with live relay facilities-	Many Companies	Functional and All in excellent working condition	
2	All hand instruments of national and international companies for Level IV laparoscopic surgeries.			
3	All instruments for advanced hysteroscopic surgeries.			
	Energy sources- a. Erbe bipolar (1) b. Valleylab bipolar (1) c. Gyrus (1) d. Enseal (1) e. Ligasure (1) f. Harmonic (5)			
4	Morcellator			

9.Intensive care Service provided by the Department: (Emergency)Yes



10. Specialty clinics being run by the department and number of patients in each :

Sr. No	Name of the clinic	Days on Which held	Timings	Average No. of cases attended	Name of Clinic In-charge
1	IVF	Monday to Saturday	10:00a.m to 03:00p.m	30days	Dr. Sunita Tandulwadkar
2	Endoscopy				

11. Services provided by the Department:

- a) Services
- i. Level 4 Endoscopy Surgeries
 - ii. ART
 - iii. High Risk Obstetrics
- (b) Ancillary Services
Yes/No
- (f) Others: Urogynecology

12. Space:

Sr. No	Details	In OPD	In IPD
1	Patient Examination/ Checking Arrangement	Available	Available
2	Equipments	Available	Available
3	Teaching Space	Available	Available
4	Waiting area for patients	Available	Available

13. Office space:

Department Office		Office Space for Teaching Faculty	
Space (Adequate)	Yes	HOD	Yes
Staff (Steno /Clerk).	Yes	Professors	Yes
Computer/ Typewriter	Yes	Associate Professors	Yes
Storage space for files	Yes	Assistant Professor	Yes
		Residents	Yes

14. Clinical Load of Dept : Surgeries / Procedures 10 to 12 Per day

15. Submission of data to national authorities if any : Gynace and endoscopy data is send to PM